June 3, 2013

DIVISION MEMORANDUM
No. 297 , s. 2013

COMPUTATION OF PUBLIC SCHOOL TEACHERS' PROPORTIONAL VACATION PAY (PVP) FOR SCHOOL YEAR (SY) 2012-2013

TO :   OIC, Assistant Superintendents
Education Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads

1.   Attached is a copy of DepEd Memorandum No. 86, s. 2013, dated May 28, 2013, disseminating the Computation of Public School Teachers' Proportional Vacation Pay (PVP) for School Year (SY) 2012-2013, for the guidance and information of all concerned.

2.   Immediate and wide dissemination of this Memorandum is desired.

ARDEN D. MONISIT, Ed. D.
Schools Division Superintendent

Republic of the Philippines

Department of Education

28 MAY 2013

DepEd MEMORANDUM
No.   86   , s. 2013

COMPUTATION OF PUBLIC SCHOOL TEACHERS' PROPORTIONAL VACATION PAY (PVP) FOR SCHOOL YEAR (SY) 2012-2013

To: Regional Directors
       Schools Division/City Superintendents
       Heads, Public Elementary and Secondary Schools

1.   This is to provide the field offices with a uniform basis for the computation of the Proportional Vacation Pay (PVP) entitled to all public elementary and secondary school teachers under the teacher's leave basis.

2.   For School Year (SY) 2012-2013, teachers who have continuous services from June 4, 2012 to March 22, 2013 shall be entitled to **72 days total of PVP** from March 23, 2012 to June 2, 2013, which is computed as follows:

Total Number of days served	=	292 days
from June 4, 2012 to March 22, 2013		
Less: Number of Christmas vacation days	=	-12 days
from December 22, 2012 to January 2, 2013		
Actual days served	=	280 days
Multiply factor		x 0.3
Total PVP including Christmas vacation days	=	**84 days**
Less: Number of Christmas days	=	-12 days
Total PVP earned from March 23, 2012 to	=	72 days
to June 02, 2013		

3.   Factor **0.3** shall be used for the computation of absences and PVP for SY 2012-2013. Below is the **derivation of factor 0.3.**

Number of Summer vacation days	=	72 days
Add: Number of Christmas vacation days	=	+12 days
Total PVP	=	**84 days**
(Summer and Christmas vacation days)		
Divided by actual days served	=	280 days
Multiply factor	=	**0.3**

4.   Immediate dissemination of this Memorandum is desired.

BR. ARMIN A. LUISTRO FSC
Secretary

Reference:
    DepEd Memorandum: No. 95, s. 2012

To be indicated in the <u>Perpetual Index</u>
    under the following subjects:

    LEAVE
    RULES & REGULATIONS
    SCHOOLS
    TEACHERS